

Los Gatos Union School District Minutes

Regular Board Meeting
September 12, 2019
Regular Session: 6:30 p.m.
Closed Session: 5:30 p.m.
Thomas P. O'Donnell District Office
17010 Roberts Road
Los Gatos, CA 95032-4510

A. CALL TO ORDER (5:30 p.m.)

Minutes:

Board President John Kuntzmann called the meeting to order at 5:30 p.m.

1. Roll Call

Minutes:

Trustees present: John Kuntzmann, Courtney Monk, Peter Noymer, Stephen Parsons, Daniel Snyder

2. Approval/Amendment of the Closed Session Agenda

Motion: *Trustee Peter Noymer made the motion to approve the closed session agenda as presented.*

Seconded by: *Trustee Daniel Snyder*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

3. Public Comment on Closed Session

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any Closed Session item described in this notice. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

No public comments were heard.

B. CLOSED SESSION

Minutes:

At 5:33 p.m., Board President John Kuntzmann announced the governing board would head into closed session for agenda item B1, Conference with Legal Counsel, Existing Litigation Paragraph (1) of Subdivision (D) of Government Code Section 54956.9, case# 18CV335109.

1. Conference with Legal Counsel, Existing Litigation Paragraph (1) of Subdivision (D) of Government Code Section 54956.9

C. REGULAR SESSION (6:30 p.m.)

Minutes:

Board President John Kuntzmann called the regular session to order at 6:30 p.m.

Staff and guests: Dianna Hill, Jessalyn Rizzi, Susan Carter Anderson, Cheri Oliver

1. Flag Salute

Quick Summary:

A Fisher Middle School student will lead the flag salute.

Minutes:

R.J. Fisher Middle School student Elizabeth Snyder read the flag salute at 6:32 p.m.

2. Report Out of Closed Session

Minutes:

Board President John Kuntzmann reported no action was taken during closed session.

3. Approval/Amendment of Agenda

Motion: *Trustee Stephen Parsons made the motion to approve the agenda as presented.*

Seconded by: *Trustee Courtney Monk*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

4. Public Comment

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

Public comment commenced at 6:34 p.m. and concluded at 6:36 p.m. The speaker was Dianna Hill.

5. Remarks & Communication

Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda. Home & School Club - Blossom Hill Elementary School Home & School Club - Daves Avenue Elementary School Home & School Club - Lexington Elementary School Home & School Club - Louise Van Meter Elementary School Home & School Club - R.J. Fisher Middle School Los Gatos Elementary Teachers Association Los Gatos Union Classified Employees Association Los Gatos Education Foundation

Minutes:

Susan Carter Anderson spoke on behalf of the Blossom Hill Home & School Club.

Jessalyn Rizzi spoke on behalf of the Lexington Home & School Club.

Dianna Hill spoke on behalf of the Los Gatos Elementary Teachers Association.

Deborah Weinstein spoke on behalf of the Los Gatos Education Foundation.

6. Superintendent's Report

Quick Summary:

General report and update on the 2019-2020 strategic planning process

Minutes:

Superintendent Paul Johnson commenced his presentation at 7:01 p.m. and concluded at 7:11 p.m.

Superintendent Johnson started with classroom visit observations from around the district. He also thanked some district administrators for their work.

Superintendent Johnson provided an update on the strategic planning process, including focus group highlights and upcoming surveys.

D. CONSENT AGENDA

Quick Summary:

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

Motion: *Trustee Courtney Monk made the motion to approve the consent agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

1. Minutes

Quick Summary:

The minutes for the Regular Board meeting, August 22, 2019 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

2. Warrant Register

Quick Summary:

The warrant register for the month of August 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.

3. Service Contracts

Quick Summary:

The service contracts as of September 12, 2019 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

4. Personnel Report

Quick Summary:

The personnel report as of September 12, 2019 is presented to the Governing Board for approval. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.

5. Certification of Administrators as Competent to Evaluate

Quick Summary:

The list of administrators competent to evaluate for the 2019-2020 school year is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board certify the listed administrators as competent to evaluate.

6. Disposal of Surplus Equipment

Quick Summary:

The disposal of surplus equipment as of September 12, 2019 is presented to the Governing Board for approval and action. It is the recommendation of Chief Business Official and the Superintendent that the Governing Board approve the surplus list as presented.

7. Disposal of Surplus Textbooks

Quick Summary:

The disposal list of surplus textbooks and materials as of August 30, 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Director of Curriculum, Instruction and Assessment and the Superintendent that the Governing Board approve the disposal of surplus textbooks and materials as

presented.

8. Annual Inventory Report for 2018-2019

Quick Summary:

The Annual Inventory Report for the 2018-2019 school year has been conducted and filed in the business office. There are no significant deviations and all State requirements have been met. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board approve the inventory report for the 2018-2019 school year.

E. STRATEGIC INITIATIVE #1: LEARNING

1. PUBLIC HEARING - Certification of Sufficient Textbooks

Quick Summary:

The public hearing is an opportunity for the members of the public to provide input to the Governing Board regarding the certification of sufficient textbooks and/or instructional materials.

Minutes:

The public hearing was opened and closed at 7:14 p.m. No public comments were heard.

2. Resolution #01-19-20, Certification of Sufficient Textbooks

Quick Summary:

Resolution #01-19-20, Certification of Sufficient Textbooks and/or Instructional Materials, is presented to the Governing Board for approval and action.

Motion: *Trustee Daniel Snyder made the motion to approve resolution #01-19-20 as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

F. STRATEGIC INITIATIVE #3: OPERATIONS

1. Los Gatos Union School District Unaudited Actuals 2018-2019

Quick Summary:

Chief Business Official Terese McNamee will present the LGUSD 2018-2019 Unaudited Actuals Report to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 7:16 p.m. and concluded at 8:07 p.m. Board clarifying questions were asked throughout the presentation.

Motion: *Trustee Daniel Snyder made the motion to approve the 2018-2019 Unaudited Actuals report as presented.*

Seconded by: *Trustee Peter Noymer*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

2. Resolution #02-19-20, Resolution for Adopting the "Gann" Limit

Quick Summary:

Resolution #02-19-20, Resolution for Adopting the "Gann" Limit, is presented to the Governing Board for approval and action.

Motion: *Trustee Peter Noymer made the motion to approve resolution #02-19-20 as presented.*
Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

3. Financial Advisory Committee (FAC) Goals 2019-2020

Quick Summary:

Financial Advisory Committee (FAC) goals for the 2019-2020 school year are presented to the Governing Board for approval and action.

Minutes:

Superintendent Paul Johnson commenced his presentation at 8:08 p.m. and concluded at 8:09 p.m.

Board clarifying questions commenced at 8:09 p.m. and concluded at 8:18 p.m.

Motion: *Trustee Peter Noymer made the motion to approve the 2019-2020 Financial Advisory Committee goals as presented.*

Seconded by: *Trustee Courtney Monk*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

4. Resolution #03-19-20, Week of the School Administrator: October 13-19, 2019

Quick Summary:

Resolution #03-19-20, Week of the School Administrator: October 13-19, 2019, is presented to the Governing Board for approval and action.

Motion: *Trustee Daniel Snyder made the motion to approve resolution #03-19-20 as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Courtney Monk
Yes Peter Noymer
Yes Stephen Parsons
Yes Daniel Snyder

G. BOARD ITEMS

1. Board Comments and Subcommittee Reports

Minutes:

Trustee Peter Noymer attended back to school night at Van Meter and two strategic planning focus groups.

Trustee Courtney Monk attended back to school night at Fisher, a Fisher Home & School Club meeting and a strategic planning focus group.

Trustee Stephen Parsons attended back to school night at Lexington.

Trustee Daniel Snyder attended back to school night at Blossom Hill and Fisher, a meeting for Financial Advisory Committee communications and School Advisory Council at Fisher.

Trustee John Kuntzmann attended back to school night at Daves, a Daves Home & School Club meeting, a Financial Advisory Committee meeting and a strategic planning focus group.

2. Los Gatos Union School District Governance and Planning Calendar 2019-2020

Quick Summary:

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

3. Future Board Meetings

Quick Summary:

- Special Board Meeting September 26, 2019 at 5:00 p.m.
- Regular Board Meeting October 24, 2019 at 6:30 p.m.
- Regular Board Meeting November 21, 2019 at 6:30 a.m.
- Regular (Organizational) Board Meeting December 12, 2019 at 6:30 p.m.
- Regular Board Meeting January 16, 2020 at 6:30 p.m.
- Special Board Meeting (Retreat) January 23, 2020 at 4:00 p.m.

Minutes:

Superintendent Paul Johnson reminded the governing board that the upcoming special board meeting on September 26 would be the board's strategic planning focus group.

H. ADJOURNMENT (8:30 p.m.)

Minutes:

Board President John Kuntzmann adjourned the meeting at 8:45 p.m.

Respectfully Submitted,

Approved and ordered into proceedings of
the LGUSD on October 24, 2019

Paul Johnson, Secretary
Board of Trustees

Daniel Snyder, Clerk
Board of Trustees

Date